

## Undergraduate Academic Standing Review Timeline and Process Fall 2025

Date	Process Explained
12/01/25	<p>Deans' Offices, Academic Intervention, the INS Director, and all Special Programs (ACE, AI, EOP, ROAR, etc.) should contact all first-semester students, academic warning students, and probationary students to inform them they will receive an updated academic status via their Buffalo State email account by the week of <b>December 29<sup>th</sup></b>, based on their new CGPA.</p> <p>Please inform your students that academic standing notices will be sent to their Buffalo State email addresses. They should check their email daily at the end of <b>December</b> in anticipation of that notice; failing to check their email will not result in an extension of the academic standing review deadlines. Also, remind students of the deadline to withdraw from college, <b>which is December 5, 2025</b>.</p>
12/17/25	The final grading window closes for Faculty.
12/18/25	Semester grades will be available in Banner for Academic Standing Review
12/29/25	<p>The Director of Academic Standards will send dismissal notices via email, and hard copies will be mailed via U.S. Mail.</p> <p>A deadline of <b>January 9, 2026</b>, at 3 p.m., has been set to submit a <a href="#">dismissal appeal</a>. <b><u>Dismissal notices will notify students that J-term registrations will be administratively dropped.</u></b></p>
12/30/25-1/20/26	Probationary status notices and Letters of Concern will be sent
1/9/26	Dismissal appeal deadline.
1/14/26	The Director of Academic Standards will email the dismissal appeal outcome letters to all students' Buffalo State email accounts.
1/14-20/26	<p><b>Provost-level Appeal begins</b> Eligible only for those whom the Dismissal Appeals Board denied. Students must notify <a href="#">Ms. Ann Delmont</a>, in writing, of their request for appeal and justify the request.</p> <p><b>The deadline is 3:00 p.m.</b> (e.g., new information or documentation that was not provided to the Dismissal Appeals Board, procedural error).</p>
1/21/26	<b>Provost-level appeal decisions will be sent via the students' Buffalo State email.</b>
1/21/26	<ul style="list-style-type: none"> <li>Spring 2026 classes and room/board charges dropped for dismissed students.</li> <li>Students who are unsuccessful in their appeal and reside on campus must submit a <a href="#">request to terminate</a> their housing license and indicate when they are moving out of their residence hall.</li> </ul>

**Dismissal Notification Procedures**

Students will be notified of their academic dismissal via their Buffalo State email account. Hard copies of dismissal notices will also be sent to students' permanent addresses listed in Banner.

Students should regularly check their campus email addresses to maximize their time to prepare their dismissal appeal or make alternate plans for the following semester.

**Registration for the Following Semester**

**Dismissed students** are NOT permitted to be enrolled in J-Term or Summer courses at Buffalo State. The university will cancel all registrations, housing contracts, and meal plans unless students successfully appeal their dismissal decision. Therefore, in this case, Spring/Fall registrations, housing contracts, and meal plans will be retained until a decision has been made.